



Academics ETC.

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March 22, 2020

Dear Parents:

As you all know the County of Los Angeles “Safer At Home” order is in place until at least April 20, 2020. At this time, based on the order’s guidelines, we are staying open limited hours to provide academic support on site. Please note we will be following guidance from health care professionals and have implemented strict cleaning procedures at Academics ETC. No students should attend if they are sick. We will limit the number of students in each room as well as distance students from each other.

**Homework Club:** From March 22<sup>nd</sup> through March 26<sup>th</sup>, Academics ETC will be open from 1:00pm to 5:00pm, Monday – Thursday. We will be closed on Friday and Saturday. Our goal is to keep students focused on academics and to provide support to complete all assignments posted by school officials. We will update weekly as to hours of operation. No advance billings for Homework Club will be generated.

**One-On-One Tutoring:** One-on-one tutoring is available during the hours we are open. Students needing assistance outside of these hours will be accommodated if at all possible. We know many students have been given assignments and will need the tutoring assistance to learn the material and complete the lessons.

Most of our one-on-one tutors will be operating via Skype, Zoom, or FaceTime on site or from their homes. All appointments will continue to be coordinated through me. Students not having access to online tools may come to Academics ETC. and we will coordinate the session from here.

**ACT/SAT Classes:** The current ACT/SAT class is postponed. I will make up sessions as soon as we can open full-time. SAT and ACT exams have been cancelled for April and May. June is currently the next planned test, but this may change.

We are here to provide support during this difficult time. Please let us know if you have any questions. We can be reached at 310-982-1138 or 530-219-5973 (TEXT only), or [susancwilliams@earthlink.net](mailto:susancwilliams@earthlink.net).

Thank You,

*Susan*